

Godmanchester Community Association Minutes
09 October 2003

Present: Stuart Bond, Shirley Brown, Harry Foren, Brenda Hennessey, Alan Hooker, Elwyn Hughes, Helen Hull, Patrick Hull, Geoff Larcombe, Charles Looker, Christine White and Ray White.

Apologies: Gordon Allgood, Fred Carter, Nina Collier, Ted Malone, Nicola Rule and Alan Suter

1. SB informed the meeting that the insurance costs for Fireworks Night were £525 so the annual renewal would be £862.21.

Action: AH to send a cheque to NR asap payable to Lifesure Ltd.

2. It was agreed that adult tickets for Fireworks Night should be £3.50 and children's tickets booked in advance should be £1.50. Children on the night should pay £2.00. The tickets should be sold at the schools and at Bellmans. **ShB to print up**

3. The following times were agreed. 15.20 judging of the Guys at Godmanchester School. 15.50 judging of Guys at St Anne's School. Harry Foren and Ann Looker to judge

All please be there for 1745-1800 if at all possible

The gates would open at 6.30, the fire would be lit at 7.15 and the display would start at 7.30.

AH to note timing

4. **PH would make the announcements.**

5. After some discussion about the merits of advertising the event in the Hunts Post, it was agreed to take out a box costing £50.

Action: AH.

6. SB has informed the police about the event, reminding them of the need for coning on the approach roads. So far he hasn't received a reply.

Action: SB to follow up and to investigate the possibility of police dog display team participation in Gala Week.

7. The following people were allocated to specific roles.

Bar: Maggie Middlemiss, Jackie Moore, Harry Foren.

Front Gate: NR, GL, AL, RW, CW, MS & DS.

Back Gate: NC, EH & JK.

A number of other helpers would be invited to assist. These included: HF to invite Kevin and Kate Robinson, ShB to invite Phil Leverett, Jean and Dai Morgan and CL to invite Lynda Heseltine. In addition **PH would ask Dr Becker** to act as the First Aider.

NB. The Community Association would be grateful if all those invited could provide confirmation of their willingness to assist.

If your name isn't listed, please turn up and check with front gate – YOU ARE NEEDED on the night to meet stewarding requirements.

It would also be appreciated if members of the Association could commit

themselves to remaining behind to help clear up. It is anticipated that this should be completed by 9pm.

8. **CL** will provide water butts in case there is a need to damp down the fire. He will also put up posters discouraging fly tippers and other unauthorised contributors.
9. After some discussion it was agreed that **AH** would provide a float of £50 in £5 notes, £200 in £1 coins and £150 in 50p pieces to be divided between the front and rear gates and the necklace sales team. **Action:NC to check on the amount of float required by the bar.**

AH further suggested that he would supply 3 trays of soft drinks for the bar.

10. **HH** proposed that she, in collaboration with **AL** and some other helpers, would run a barbecue. This proposal was made because the police had felt the need to have an active role in a community event to enable them to make contact and improve relations with young people in Godmanchester.

There were a number of initial objections to the barbecue proposal related to our experiences of spoilage of food, staffing etc and much debate ensued. However, if the police could provide a clear, prompt commitment that they would attend, there was an agreement to the proposal, particularly in view of the need to provide opportunity to engender improved relations in Godmanchester as soon as possible.

Action: HH to discuss with Sector Inspector Laura Hunt asap.

11. **Action: SB to draw up contingency plans for evacuating the area**

12. **It was also decided to purchase two additional walkie-talkies. Action AH.**

13. **Action: AH to purchase 3 laminated signs to direct people to the bar.**

14. **Action: SB to write to the Town Council**, nominating **AH** as the holder of the keys, arranging for the caretaker to clean the building and making arrangements for the time switch for the lights to be changed.

There was no further business.

A proposal for the **CA** to arrange a pre-Christmas drink was left to the next meeting to be held on 13/11/03.