

Godmanchester Community Association

Minutes of Meeting 8 January 2004

Those present were Stuart Bond, Shirley Brown, Harry Foren, Alan Hooker, Elwyn Hughes, Alison Leggett, Richard Morton and Charlotte Oldwood.

Apologies were received from: Nina Collier, Geoff Larcombe, Jean Morgan, Will Morton, Chris Mosely, Nicola Rule and Mary Stokes.

AGM

It was reported that the Queen Elizabeth School was fully booked therefore alternative premises were required. It was decided to approach the Salvation Army first and then the Baptist Church to check availability of the premises and the possibility of using crockery for refreshments.

Action: HF to call and book venue, advise SB, AH and CO

Action: AH to have the accounts audited by Bulley Davey.

Action: Refreshments to be organised by AL, CO and RM.

Because of the change of venue, it would be necessary to alter the publicity notice for the Vicarage wall. **Action: AH to check with PH.**

The publicity fliers would be sent to the schools.

Action: CO to draft, ShB / JM to distribute respectively.

There was some discussion about the procedure for the AGM. AH suggested that the rules governing such procedures should be written down, based on 2003 meeting. SB noted that usually the meeting was opened by The President, followed by a short item from the Chairman. The Accounts would then be presented by The Treasurer for acceptance plus proposal of Auditors for 2004. The Company Director/Company Secretary would be asked to note any specifics on the running of the company.

The Officers, excluding the Life President and Chairman, would then stand down and elections would take place for the Company Director, Company Secretary, Treasurer and Minutes Secretary; The Chairman is elected at the next ordinary meeting after the AGM.

Action: SB would check the order of events from last year's minutes (done as above)

Trustees

SB reported that MWR advised it was necessary to list the trustees of the Association for the Charities Commission. It was agreed with the recommendations received that these would be: Mike Westcott-Rudd, Nicola Rule, Stuart Bond, Alan Hooker and Elwyn Hughes.

Action: SB to complete and circulate form for the above to enter details for MWR

NB As part of the discussions on publicity for the AGM, it was suggested by AL that copies of the Bridge magazine should be sent to Radio 2, 5 Live and Look East to demonstrate that there was more to Godmanchester than a permanent traffic jam!

Action: SB to provide extra copies of The Bridge to AL

The Bridge Magazine

SB suggested that the first meeting of the committee should be held in early February. All interested parties would be welcomed. He invited suggestions for articles although several were already in the pipeline.

Action: SB to get quotes for the printing of the magazine.

Action: ShB to co-ordinate with JM and CB on the children's competition in the Magazine.

Gala Day

SB reported that it would be necessary to renew the lottery licence.

Action: NC to advise of consultations with DA by the next meeting.

HF confirmed that the Gog Magog Mollies had been booked and was thanked by the Chair.

There was some discussion about the stalls on Gala Day. AL offered to send out the letters of invitation to these craft related interests to improve over those in 2003.

Action: ShB to provide AL with information about the stallholders at the Community School's fête.

It was agreed that a charge of £15 per stall would be reasonable. The cheques should be sent to AH.

Action: SB to email Community Association letter headings to AH, EH AL and RM.

SB asked if it would be possible for the schools to provide co-ordinated activities in the arena. ShB said that she was sure the schools had no objections in principle but that the practicalities of time and the demands of the National Curriculum limited what was possible. The fact was that most of the staff from the schools were not Godmanchester residents and therefore Gala Day was not one of their top priorities. However, if the events were of a type where children could simply turn up and join in as mixed teams, then the Parent groups were more likely to be able to co-ordinate.

Actions: ShB to make a formal request to the schools.

CO to initiate discussions with the PTA and PSFA.

ShB reported that Hinchingsbrooke School steel band were still in existence and they would make a delightful contribution to Gala Day.

ShB had received a flier from a **Huntingdon based Twirling Team, Blue Vision**. They were prepared to participate in Gala Day without demanding a fee for their performance. It was agreed that they would receive free publicity in The Bridge in return. **Action:ShB to book them.**

Action:SB to chase the police re the skate-boarding event.

AOB

AL and CO offered to assist SB in his work as Chair, particularly on items not directly associated with the function. It was agreed they would meet to break down the various functions presently residing with the Chair.

The next meeting will be on Thursday 12th February, and will continue to be the second Thursday each month.