

Godmanchester Community Association

Minutes of Meeting 13 October 2005

Those present were: Stuart Bond, Shirley Brown, Keith Chapman, Nina Collier, Martin Dachs, Helen Galer, Brenda Hennessey, Lynda Heseltine, Alan Hooker, Elwyn Hughes, Patrick Hull, Charles Looker, Alan Suter, Christine White and Roy White.

Apologies were received from: Bridget Gaskill, Geoff Larcombe, Jean Morgan and Charlotte Oldwood.

Gala Day.

There was some confusion about who should take responsibility for booking the Sheep-dog demonstration. However in view of BG's progress on sourcing animal related attractions for 2006, relayed on her behalf by NC, **BG** was volunteered for the job and was given an upper limit of £350 to secure the booking.

BG had contacted Wood Green with reference to providing animals for a petting farm. They refused but wanted to have a stall. Action: **LH** Check if they will be an affiliated group (seek details from BG as necessary)

The Raptor Foundation could lay on a demonstration at a cost of £45 but there was the possibility that it could clash with their commitment to the RAF.

Shepreth Wildlife Park had promised to lay on some small "petting" animals such as rabbits and also a buzzard. There wouldn't be a cost but they would like to hand out publicity leaflets on the day. **AH** to note space requirement.

KC suggested inviting residents of Godmanchester to bring their pets along, possibly participating in a dogs' agility course. **KC** will ascertain possibility of display.

Fireworks Display

PH volunteered to act as the Coordinator. He will need the hand-held tannoy on the evening. Fluorescent jackets for stewards would be available in Judith's Field hall.

SB reported that the police had agreed to supply officers on the night. He had requested coning on London Road to Crowhill. He felt that members of the CA should be on the gates from 5.45 at the latest.

Action: **AH** to contact the Council so that the keys are made available on the night for Judith's Field hall.

Specific Tasks

- NC, TC, JK and EH will be on the back gate.
- BH, GL, DM, JM and AS will be on the front gate (BH volunteered to lead)
- HG, LH and DL will run the bar.
- BH will look after luminescent sales
- CL will take responsibility for the fire
- AH noted pyrotechnics team was in place
- PH to have copies of insurance documents from NR on the evening
- ALL to have read, and have with them copies of, the risk assessment / plan of site

All other members and friends please try to be there to act as stewards – contact PH

Everyone to remember to bring a torch!

All who can do so, please assume the need to remain at the field until 2100hrs to help disassemble equipment and clear up. Volunteers also needed for Sunday morning.

Action: **ShB** to ask a doctor/parent to attend as first Aid operative.

RW has signs to be put up at the gates and "ready reckoner" boards. Action: **RW** to pass on to PH.

The question of access rights to the skateboard park was raised simply to avoid uncertainty on the night, particularly in view of the ownership of the land (the Town Council are the tenants). It was felt that a letter from the Council authorising its closure / confirming that this was within the remit was necessary. Action: **CL to check.**

AL will act as judge of the Guys. They will be collected on Friday 4th November from ShB.

SB has asked members of the Exhibition Golf Club to act as stewards. Action **SB** to confirm request.

It was felt that local lights would be needed at both the front and back gates as previously

Cash floats were discussed noting need for coins (50p, £1 and £2) for gates and bar. Action **AH**

At least 3 bins would be needed in the food area using 1tonne aggregate bags. Action **AH** confirm availability. An additional one would be needed to clear up the sparklers on Sunday morning.

Action: **LH** was asked whether Peter Heseltine would be able take photos of the display for use in the Bridge?

SUNDAY 6 November

Clearing up to start at 9 am on Sunday 6th November. **Volunteers are needed.**

Other Business

Friends of QE School

SB noted that he had spoken to David Stokes after the civic service noting the GMCCA decision to provide support to the purchase of the relic, but that it was felt appropriate to have commitment to provision of an article for The Bridge magazine. AH was awaiting response on this aspect. SB will send a further message to FoQES.

OCR of Articles of Association

SB to confirm contact details for NR and RW so that Roy can scan and convert via OCR to electronic copy for retention by members.

The next meeting will be on 10 November at 8pm in The Comrades