

Godmanchester Community Association

Minutes of Meeting 10 May 2007

1 Attendees:

Sylvia Barclay, Stuart Bond, David Brown, Nina Collier, Lynda Heseltine, Elwyn Hughes, Barry McGregor, Alan Suter, Christine White and Roy White.

2 Apologies:

Jean Morgan and Stephen Spencer.

3 Previous Minutes

3.1 The minutes of the previous meeting were accepted as a true record.

3.2 SB said that no-one had volunteered to act as Vice Chairperson. He said that the Association should try to put better procedures in place to help the different working groups.

3.3 SB reported that he had emailed a document to DB and RW tabulating all the different activities, functions and roles of the CA. This document will be put on the web site so that other active members of the CA will be able to provide an input. Other members who would like to be on the list should email their request to SB.

4 Gala Week

4.1. AS and James Leet have sent Gala Week listings to SB.

4.2. It was confirmed that the Exhibition would host a Boules Evening and the Fun Run. Action: JL to contact PD at the Ex to assist with provision of boules sets. Action: AH to assist with lighting.

4.3. Godmanchester Cricket Club will host a Quick Cricket Evening on the Wednesday of Gala Week and there will be a Bowls competition on Sunday afternoon.

4.4. It was suggested that a memento should be presented to the Hohefeld Flag and Marching Band to thank them for participating on Gala Day. Suggestions included a pennant or a scroll, possibly produced by BM, which DB kindly offered to frame. Action: LH to contact Malcolm Lyons for advice about the suitability of the suggestions. Action: AH to confirm that the band are aware of what is expected of them.

4.5. Richard Morton has confirmed that the marquee will be delivered on the Saturday morning. NC will require assistance to erect her marquee on Friday evening.

4.6. AS asked for 4 assistants at Judith's Field to organise the parade. HG, BM, EH and JK volunteered. Action: EH to obtain a street collection licence from Greg Peck at HDC asap. Action: SB to contact police re coning round Judith's Field and the Causeway.

4.7. The Mayor has been contacted to judge the floats.

4.8. LH reported that she has only got one craft stall for Gala Day.

4.9. Action: LH to liaise with the Community School about their participatory event and inform JM about the results of her discussions. SyB offered to assist with the parachute event. SB reported that if the Community School were to be co-opted by the CA they would then be covered by the CA's insurance.

5 Picnic in the Park Issues

5.1 SB suggested that more stewards would be required on the day [at least 2 each at the bridge, at boat boarding point and mobile throughout the event] Action: Volunteers are requested to let SB know their availability.

5.2 It was proposed that 'Donation buckets' would be positioned at the boat trip boarding points.

5.3 Security would only be provided for the main marquee and stall holders were to be reminded that they

would be responsible for their own stalls outside the event's timings. Action: AS agreed to ensure that no stock was left in the marquee overnight.

5.4 Confirmation was required to that Marex had obtained the appropriate licence for the event. Action: AS agreed to contact Shellie Fox of Marex to confirm licence had been obtained.

5.5 SB agreed to liaise with SS and confirm with NC the dates for distribution of the Bridge Magazine. Action: NC would arrange for volunteers to be ready for distribution. DB offered to help if required.

6 Date of next meeting: 14th June 2007 at 8pm.

Meeting ended at 9.30pm